

Tower Hamlets Transition Support Programme

Secondary Transition Workshop

Welcome to you all!

Today we will be discussing the following points:

What is the Tower Hamlets Transition Support Programme and what do we do?

Key dates for secondary application

Admission criteria

What to do pre-application

Visiting schools

Making the application

Notification of outcome and subsequent steps

Ready for Secondary School 2019

A short film has been created in partnership with Transition Support and Pupil Services and is available to watch on the LBTH website.

http://www.towerhamlets.gov.uk/lgnl/education_and_learning/schools/school_admissions/secondary_school_admissions.aspx

KEY DATES

September: Secondary transfer booklet received by parents from primary school

September – October: School open days/evenings

September 1st: Online applications can be made

October 31st: Statutory deadline for receipt of applications (closing date)

March 1st: Notification of outcomes

April/May/June: Appeals heard by independent panel

Activity

Things to consider

PRE-APPLICATION

What should you do and think about before you make your application?

Talk to your child, find out what their interests are and consider which schools would be suitable for them. Does your child like science, sports, maths, business, art etc.

Research the schools that would best suit your child's interests. There are schools in TH which specialise in specific areas.

Do your research - visit school websites.

http://www.towerhamlets.gov.uk/lgn/education_and_learning/schools/secondary_schools.aspx

Look at information available online such as OFSTED reports and league tables.

<http://reports.ofsted.gov.uk/>

Think about how your child would go to and from school everyday. Do you want a local school or would you consider a school outside of your local area?

<http://www.tfl.gov.uk>

VISITING SCHOOLS

Sept - Oct

Visit as many schools as possible and take your child (authorised absence) with you as it *will* be your child who attends the school

You cannot know what a school is like unless you go and see it. Check out the classrooms and other facilities

Talk to staff at the school as they will be the ones educating your child

Do not rely on opinions of family, friends or others.

Go and visit and make up your own mind!

VISITING SCHOOLS

What kind of questions could you ask when you and your child visit secondary schools?

Tower Hamlets Admissions Oversubscription Criteria

- Children with statement of SEND or Education and Health Care Plan
 - Looked after children
- Children with a strong medical or social reason this can include a parent/carer/or other family member's medical or social reason
- Children living nearest the school who are 'first born' (single sex school) or eldest child (mixed school)
 - Sibling Priority
 - Shortest walking distance

Bishop Challoner, Canary Wharf College 3, London Enterprise Academy, Sir John Cass, St Paul's Way and Wapping High have different admissions criteria compared with TH community schools.

Please check their criteria on their page in the brochure/online.

MAKING YOUR ONLINE APPLICATION

Online applications can be made from **September 1st** onwards

Select **six** schools in order of preference

Changes can be made to your application right up until the deadline date
(**end of October**)

Applicants are notified via email and can find out the outcome on **March 1st** rather than
to having to wait for a letter of notification

An email address is required to use E-Admissions

Feedback from parents is 'it's really simple, easy and quick to use'

<https://www.eadmissions.org.uk/eAdmissions/app>

Banding

- Year 5 assessments
- Bands A, B, C and D
- $\frac{1}{4}$ of the total number of school places allocated to the four bands
- To ensure cross sections of ability in schools

SIF and Out of Borough

Additional supplementary forms are required for **Sir John Cass, Bishop Challoner and Canary Wharf College 3** (obtained from and returned to the school)

If you wish to apply outside of Tower Hamlets check with the school if you need a SIF and check their admissions criteria

If you wish apply for an out of borough school you still apply through Tower Hamlets

Contact out of borough schools to check if any additional information is required or if any additional forms need to be completed

Contact the Local Authority of that school and ask for a transfer booklet

Changes to your preferences

- You can make changes online up until midnight on 31 October
- **After 31st October – you must call the pupil services team on 0207 364 4304 to make any changes**
- Schools outside of the borough – check with individual local authorities

NOTIFICATION & APPEALS

Applicants receive an email on offer day (**March 1st**) and can log into their account straight away. They will also receive a letter within 2-3 days

Rights of appeal and appeal form are sent out with offer letters

Parents Advice Centre hold appeal information workshops - find out when they are taking place

Appeal forms must be completed and sent back to Pupil Services along with any supporting evidence

Appeals will be heard by an independent panel in summer term before September start

You can ask to remain on the waiting lists for any higher preference school than the one you have been offered

Action Plan

1. Watch the Tower Hamlets transition video with your child
2. Start your schools research
3. Set up e admission account

Tower Hamlets Transition Programme

Tower Hamlets Transitions Project

Parents and carers
Do you need support with...

Visiting schools?

Applying for a reception place?

Applying for a secondary place?

Support with completing school application forms?

Bullying?

Support with admissions appeals?

Applying for a secondary place?

Understanding different schools admissions policies?

Finding out which school will best suit your child's needs?

Support with in-year admissions?

Our transitions support officers are here to help

Drop In Sessions:

Tuesday 9:30am-3:30pm (Term Time Only)

Parents Advice Centre

30 Greatorex Street, Whitechapel E1 5NP

For More Information Please Contact:

Altafur Rahman: 020 7364 6460

Aleha Khanam: 020 7364 4784

Email: transitions@towerhamlets.gov.uk

Parent and Family Support Service



For more information contact:

Tower Hamlets Transition Support Programme:

0207 364 4784/6460

Pupil Services:

0207 364 5006